



# EPL INTELLIGENCE™

## H.R. Risk Management and Loss Control Services

In response to the needs of our clients, Woodruff-Sawyer has expanded its menu of strategic partnerships to include **EPL Intelligence™**. **EPL Intelligence™** is a suite of proprietary Human Resource Risk Management and Loss Control tools and services for the H.R. Professional. Benefits include up to **10% credit** to EPLI premiums. Clients must enroll in **EPL Intelligence™** at or before EPL coverage is bound (submit enrollment form below by FAX to 415-989-9923). No premium credits are available after coverage has been bound.

### EPL Intelligence™ Service Fee

Calculating the annual EPL Intelligence™ fee is simple. Just multiply the total employees (both full-time and part-time) by \$15.75. There is a minimum fee of \$550 and a \$3,000 cap on the total fee. Thus, the annual fee will never exceed \$3,000. Nor will the fee ever be less than \$550 per year.

This service is provided under contract with YourHRdepartment, Inc., which is an independent consulting firm. YourHRdepartment provides access to EPL Intelligence™ online, by telephone and by email directly to clients, including Woodruff-Sawyer's enrolled clients. Users of this service agree to the terms and conditions that govern the use of YourHRdepartment's site and services prior to utilizing.

For final advice on all areas of employment and human resources laws, procedures and practices, Woodruff-Sawyer recommends that clients contact their appropriate legal counsel or H.R. consultant of their own choosing.

## Enrollment Form

Name of Employer: \_\_\_\_\_ Owner: \_\_\_\_\_  
Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone No.: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Ext. \_\_\_\_\_ Fax Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_  
HR Contact: \_\_\_\_\_ Email Address: \_\_\_\_\_ @ \_\_\_\_\_  
Employee count: \_\_\_\_\_ Annual HR Services Fee (see table above): \$ \_\_\_\_\_

Authorization: I, \_\_\_\_\_, am an authorized representative of the above-referenced employer. The above-referenced employer promises to pay the Annual HR Service Fee identified above within 30 days.

Make checks payable to Woodruff-Sawyer & Co.

Mail to: Woodruff-Sawyer & Co.  
220 Bush St. 7<sup>th</sup> Floor  
San Francisco, CA 94104  
Attn: Liz Horn, EPL & Fiduciary Liability Team Leader

Signed: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_/\_\_\_\_/\_\_\_\_



**Step 1:** FAX completed Enrollment Form to:  
Liz Horn  
(415) 989-9923.



**Step 2:** Mail check for the annual HR Service fee to: Woodruff-Sawyer & Co., 220 Bush Street, 7th Floor, San Francisco, CA 94104, with a copy of this enrollment form signed by your authorized representative.

### To be completed by Woodruff-Sawyer:

1. Insurance Company Name: \_\_\_\_\_
2. EPL Policy No.: \_\_\_\_\_
3. Policy Effective Dates: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_ to \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_

For additional information, please contact Liz Horn at (415) 399-6326.



Insurance Services  
Risk Management  
Employee Benefits

CA License 0329598

*\* YourHRdepartment, Inc. is an independent company, and includes a team of employment-law attorneys and HR professionals that provide substantial and progressive loss prevention services for a fee. Woodruff-Sawyer & Co. does not receive a fee for this service.*

© 2007 Woodruff-Sawyer & Co.